

Fee	Item	Units	Rate	Total			Notes
				2013	2012	Diff	
Composting Site Level 2	NEW – REDEFINED						2013 2012 Diff 2013 Proposed Fee
	EH Professional Time	37.48	\$44.00	\$1,649.12			Application review and research (6.0 hrs), Total Est. travel time (6 inspections X 1.33 hrs), Site visit (6 X 1.5 hr), Environmental Health Management (1.5 hrs), Inspection report preparation (6 X 0.75 hrs), Review of environmental impact statements, annual complaints, waste stream source, and well monitoring or leachate test results (4 x 0.75 hr), Annual report review (2 hrs), Database entry (1.75 hr), and archiving files (1.75 hr)
	Support Staff Time	3.63	\$30.00	\$108.90			Application intake (0.33 hrs), Database entry (0.5 hrs), Receipting & handling monies (0.80 hrs), Data Assessment (2.0 hrs)
	Health Officer Time	0.5	\$113.00	\$56.50			Health Officer Consultation (0.5 hrs)
	Incidentals	1	\$163.20	\$163.20			Software license, supplies, rent, insurance, fuel, vehicle maint., ect.
	Total Cost Recovery			\$1,977.72	N/A	N/A	\$1,980.00

Fee	Item	Units	Rate	Total	2013	2012	Diff	2013 Proposed Fee	Notes
Moderate Risk Waste Facility Level 2	NEW – REDEFINED								
	EH Professional Time	73.73	\$44.00	\$3,244.12					Application review and research (20 hrs), Total Est. travel time (6 inspections X 1.33 hrs), Site visit (6 X 2.0 hrs), Environmental Health Management (10 hrs), Inspection report preparation (6 X 2.0 hrs), Review of Environmental impact statements and well monitoring test results (4 x 1.0 hr), Annual report review (4 hrs), Database entry (2.5 hrs), and archiving files (1.25 hrs)
	Support Staff Time	13.6	\$30.00	\$408.00					Application intake (0.4 hrs), Database entry (0.4 hrs), Receiving & handling monies (0.80 hrs), Data Assessment (12 hrs)
	Health Officer Time	5	\$113.00	\$565.00					Health Officer Consultation (5 hrs)
	Incidentals	1	\$43.20	\$43.20					Software license, supplies, rent, insurance, fuel, vehicle maint., ect.
	Total Cost Recovery			\$4,260.32	N/A	N/A	\$4,260.00		

Fee	Item	Units	Rate	Total	2012	Diff	2013 Proposed Fee	Notes
Inactive Facility	NEW/							
	EH Professional Time	X	\$44.00					
	Support Staff Time	X	\$30.00					
	Health Officer Time	X	\$113.00					
	Incidentals	X	\$43.20					

Total Cost Recovery

**60% of Solid Waste
Permit Fee**

ON-SITE SEWAGE

Fee	Item	Units	Rate	Total	2012	Diff	Notes
Greywater/R eclaimed							
Wastewater Disposal System	NEW				2013	2012	2013 Proposed Fee
							Initial application review and research (0.5 hrs), Review of site evaluation (0.25 hrs), Correspondence (applicant, septic designer, WA Dept. of Health - 0.5 hrs), Final application review and prep (0.45 hrs), Permit issuance (0.25 hrs), Informing septic designer of approval status (0.17 hrs), Scheduling final inspection and gathering paperwork (0.25 hrs), Verifying that permit is still valid (0.17 hrs), Total Est. travel time (2.0 hrs), Site visit for final inspection (1.0 hr), Additional paperwork prep (0.5 hrs), Environmental Health Management (0.33 hrs), Final approval (0.25 hrs), Database entry (0.25 hrs), Informing septic designer/installer of approval status (0.17 hrs), and archiving files (0.33 hrs)
	EH Professional Time	7.38	\$44.00	\$324.72			
	Support Staff Time	1.9	\$30.00	\$57.00			Application intake (0.5 hrs), Database entry (0.33 hrs), Receipting & handling monies (0.80 hrs), Data Assessment (0.2 hrs)
	Health Officer Time	0.083	\$113.00	\$9.38			Health Officer Consultation (0.083 hrs)
	Incidentals	1	\$43.20	\$43.20			Software license, supplies, rent, insurance, fuel, vehicle maint., ect.
	Total Cost Recovery			\$434.30	N/A	N/A	\$435.00

Food Service Plan and Menu Review

Fee	Item	Units	Rate	2013			Notes
				Total	2012	Diff	
Reopening	NEW						
				2013	2012	Diff	2013 Proposed Fee
							Application review, research prep, permit issuance and mailing (0.25 hrs), Correspondence (applicant, owner, employees, WA Dept. of Health - 0.08 hrs), Scheduling inspection and gathering paperwork (0.08 hrs), Total Est. travel time (0.25 hrs), Site visit for inspection (0.33 hr), Environmental Health Management (0.08 hrs), Additional paperwork prep (0.08 hrs), Database entry (0.08 hrs), and archiving files (0.08 hrs)
	EH Professional Time	1.05	\$44.00	\$46.20			
	Support Staff Time	0.56	\$30.00	\$16.80			Application intake (0.17 hrs), Database entry (0.17 hrs), Receipting & handling monies (0.17 hrs), Data Assessment (0.05 hrs)
	Health Officer Time	0.05	\$113.00	\$5.65			Health Officer Consultation (0.05 hrs)
	Incidentals	1	\$43.20	\$43.20			Software license, supplies, rent, insurance, fuel, vehicle maint., ect.
	Total Cost Recovery			\$1111.85	N/A	N/A	\$1110.00

Market/Seasonal/Temporary Event

Fee	Item	Units	Rate	Total	2013	2012	Diff	Proposed Fee	Notes
	Temporary Food Service Level 1								
	(Demonstration/Tasting Single Event)								
					2013	2012	Diff	Proposed Fee	
					NEW – REDEFINED				

	EH Professional Time	X	\$44.00						
	Support Staff Time	X	\$30.00						
	Health Officer Time	X	\$113.00						
	Incidentals	X	\$21.34						
	Total Cost Recovery								

60% of Temporary Food Service Level 2 Fee

SCHOOL HEALTH & SAFETY INSPECTIONS

Fee	Item	Units	Rate	Total			Notes
				2013	2012	Diff	
0-100							
Students	NEW – REDEFINED						
							2013 Proposed Fee
	EH Professional Time	2.92	44.00	\$128.48			Scheduling site visit and gathering paperwork (0.25 hrs), Total Est. travel time (0.75 hr), Inspection visit (0.33 hrs), Correspondence with (School district - 0.17 hrs), Inspection report and prep (0.33 hrs), Additional paperwork (0.17 hrs), Environmental Health Management (0.25 hrs), Database entry (0.25 hrs), Informing school district of inspection report (0.17 hrs), and archiving files (0.25 hrs)
	Support Staff Time	0.85	30.00	\$25.50			Receipting & handling monies (0.75 hrs), Data Assessment (0.1 hrs)
	Health Officer Time	0.083	113.00	\$9.38			Health Officer Consultation (0.083 hrs)
	Incidentals	1	43.20	\$43.20			Software license, supplies, rent, insurance, fuel, vehicle maint., ect.
	Total Cost Recovery			\$206.56	N/A	N/A	\$205.00

GENERAL

Fee	Item	Units	Rate	Total	2013	2012	Diff	Proposed	Notes
Land Use									
Variance	NEW				2013	2012	Diff	Proposed	
Review Fee								Fee	
									Pre-application meetings (0.5 hrs), Initial application (review, file prep, research, comment letter prep to planner, letter issued to applicant to notify applicant of health department requirements - 0.75 hrs), Correspondence with (applicant, authorized agent, Kittitas County legal, WA Dept. of Health/Ecology - 1.0 hrs), Study sessions and Public hearings (0.25 hr), Environmental Health Management (0.25 hrs), Additional paperwork (0.33 hrs), Database entry (0.17 hrs), Informing planner of approval status (0.17 hrs), and archiving files (0.33 hrs)
	EH Professional Time	3.77	44.00	\$165.88					
	Support Staff Time	0.6	30.00	\$18.00					Application intake (0.17 hrs), Database entry (0.17 hrs), Receipting & handling monies (0.17 hrs), Data Assessment (0.1 hrs)
	Health Officer Time	0.05	113.00	\$5.65					Health Officer Consultation (0.05 hr)
	Incidentals	1	43.20	\$43.20					Software license, supplies, rent, insurance, fuel, vehicle maint., ect.
	Total Cost Recovery			<u>\$232.73</u>				\$235.00	

EXHIBIT C

DESCRIPTION OF 2013 PROPOSED NEW EH FEES

Solid & Hazardous Waste Program

Composting Site Level 1 - ≤ 5,000 tons of waste accepted a year. Type 1, 2 feedstocks (organic greenwaste and manure) only

Composting Site Level 2 - Type 1, 2 feedstocks ≥ 5,001 to ≤ 10,000 tons of waste accepted a year. Type 3 feedstock (food waste) ≤ 5,000 tons accepted a year

Composting Site Level 3 - Type 1, 2 feedstocks ≤ 10,001 tons of waste accepted a year. Type 3 feedstock ≤ 5,001 tons of waste accepted a year. Type 4 feedstock (biosolids)

Digester - Anaerobic or aerobic solid waste receptacle engineered for the digestion of organic material

Moderate Risk Waste Facility Level 1 - Typical MRW facility that takes only local residential and business

Moderate Risk Waste Facility Level 2 - MRW facility that takes residential and business MRW from local and non-local generators, and has a dangerous waste transporter license

Inactive Facility - Solid waste facility is either dormant or seeks to evaluate operations without closing just yet

On-Site Sewage Program

Greywater/Reclaimed Wastewater Disposal System - State has now allowed counties with the ability to permit such systems

Water Program

Adequate Water Supply Determination 1 Year Renewal - Extension of application approval given laws have not changed

Food Safety Program

Reopening - Food establishment closes without permit renewal and same owner wants to reopen within next year

Temporary Food Service Level 1 (Demonstration/Tasting Single Event) - Typically done as a cook-off or a promotion to sell sauce

Temporary Food Service Level 2 (Single event) - Typical everyday temporary food event

Temporary Food Service Level 3 (5 Day Fair, Carnival, Festival) - Higher risk temporary food event with thousands of attendees

Living Environment Program

School 0-100 Students - Redefined to fit smaller schools better with cost recovery calculation

General

Land Use Variance Review Fee - Applicant request for variance from property setback, zoning, or other county code from CDS

EXHIBIT D

NO CHANGE IN 2013 PROPOSED EH FEES

Water Program

Annual Potable Water Storage/Cistern Water Test Results Review
Group B workbook
Electronic Meter Read (EMR) Equipment

Fee
\$35.00
\$8.00
\$175.00

On-Site Sewage Program

On Site Sewage Installer Study Packet
OSS Design Archiving Fee
OSS Permit copy/Realtor request

\$25.00
\$25.00
\$6.00

Food Safety Program

Temporary Food Event Additional Days
Food Worker Card
Copy of Food Regulations

\$10.00/day
\$10.00
\$2.00

General

Environmental Health Re-inspection Fee
Public Health Services Rate
Administrative Appeal to Board of Health

\$165.00
\$80.00/hr
\$500.00

EXHIBIT E

DECREASE IN 2013 PROPOSED EH FEES

<u>Food Safety Program</u>	<u>2012 Fee</u>	<u>2013 Proposed Fee</u>
Food & Beverage Replacement Card	\$12.00	\$6.00

INCREASE BETWEEN \$40.00 - 50.00 IN PROPOSED 2013 EH FEES

<u>Drinking Water Program</u>	<u>2012 Fee</u>	<u>2013 Proposed Fee</u>	<u>Difference</u>
Water OR Sewage Evaluation	\$190.00	\$235.00	\$45.00
Re-evaluations	\$155.00	\$195.00	\$40.00
Water OR Sewage Evaluation	\$190.00	\$235.00	\$45.00
Water Sample collected by EH Staff	\$155.00	\$200.00	\$45.00

<u>On-Site Sewage Program</u>			
Privy/Compost Toilet Permit	\$290.00	\$335.00	\$45.00
Long Plat Fee	\$675.00	\$725.00	\$50.00
Short Plat Fee	\$430.00	\$470.00	\$40.00

<u>Food Safety Program</u>			
Catering	\$360.00	\$410.00	\$50.00

<u>Living Environment Program</u>			
School >1000 Students	\$625.00	\$675.00	\$50.00
Pool, Spa, Wading or Spray Pool: Open 7-12 Months	\$350.00	\$400.00	\$50.00

Increases in the \$40.00 - 50.00 range are due to an effort to meet cost recovery over a three-year period of time starting in 2012.

EXHIBIT F

REMAINING INCREASES 2013 PROPOSED EH FEES

The majority of proposed EH fees include a \$0 - \$50 range increase with an average of \$25.67 due to three primary reasons. 1) The previous hourly rate for the health officer did not fully include benefits and was \$108/hr, the correct rate is \$113/hr, 2) Increases are capped at \$50 per year as some EH fees are moving towards cost recovery over a three-year period of time starting in 2012, 3) As described below additional information was learned about the Health Department's current indirect allocation rate plan.

During the last year it was discovered that the Health Department's 2010 indirect allocation rate did not include the cost of regular expenses such as: fuel, phones, copy machine cost, rent, and liability insurance. These expenses were being billed to EH Admin with no way to recover the cost of expenses. Below shows how EH can recover cost.

Estimated # of Annual EH Permits
1052

<u>Item</u>	<u>Estimated Cost</u>
Fuel	\$5,500.00
Office Phones	\$1,350.00
Cell Phones	\$2,200.00
Copy Machine EH Portion	\$1,200.00
Rent EH Portion	\$7,900.00
Liability Insurance EH Portion	\$4,300.00
Total Annual Cost	\$22,450.00
Additional Permit Incidental Required (Cost / Est. # of Annual EH Permits)	\$21.34
2012 Previous Permit Incidental (Software license, computer replacement, vehicle replacement/maintenance)	\$21.86
Total Permit Incidental Required	\$43.20